



Policy title	Mobile phone and devices policy
Last amendment date	January 2024
Approved by	KDHS Governors
Next review date	September 2025

In line with DfE guidance, the use of a mobile phone/personal device is not permitted in school for years 7-11.

This policy is applicable for all pupils in Years 7 to 11 (rules for Sixth Form students are slightly different as noted below).

King David High School recognise that mobile phones are an important part of life and are useful tools for a pupil's security and safety. Whilst acknowledging this we are also aware of the potential disruption to lessons and the ability to carry out negative behaviour that can occur with the use of mobile phones. Therefore, KDHS has a policy that balances these two issues and has a strict no personal electronic device policy for pupils including mobile phones and all other items listed below.

- Mobile Phones
- 'Smartwatches'
- Headphones
- Non-learning iPads/tablets
- Music Players
- Handheld game playing systems such as a Nintendo Switch
- Any other device that can be used for taking photos, recording sound or video, sharing, searching, storing or receiving information.

Pupils may have their phones with them for travel to and from school. However, ALL phones must not be used once on site and phones must be switched off during the school day. This includes before registration, breaktimes and during lunchtime.

If a pupil is found using their mobile phone or any device listed above (this includes the device ringing, vibrating or making sounds to notify the user of alerts etc.) it will be confiscated. The only exception to this is where pupils may need to use their phone to pay for their lunch. Once payment has been made for lunch, pupils must switch their phones off and put them away.

If a pupil needs to contact home they should use the school office.

Staff have the power to search pupils' phones as set out in the Department for Education's (DfE's) guidance on searching, screening and confiscation. Under the direction of the Headteacher, staff can search a pupil's phone if they have reason to believe the phone contains indecent images, or if it is being/has been used to commit an offence or cause personal injury. All searches must be authorised by the Headteacher or the Designated Safeguarding Lead (as a delegated power).

Pupils and students in the Sixth Form may use their phones on the school bus for personal use only, such as games/music/homework. They must not take pictures or videos of themselves, other pupils or staff. Pupils who are found to have used their phone camera on the school bus will also be dealt with as a disciplinary matter.



Sixth Form students are not permitted to use phones during lessons (unless specifically instructed by a teacher) or on the corridors. They may use their phones for study in the Sixth Form library and study rooms. They must not take pictures or videos of themselves, other students or staff. Please see JCQ exam regulations for the rules around mobile phones and examinations. These will be clearly displayed to pupils in school and they risk disqualification if they are not followed.

If a pupil is seen with a mobile phone the below sanctions will apply

Offence	Sanction	Monitored by
1 st time	Mobile phone (or listed item) confiscated immediately and then handed in every day for 1 week to the school office before school and collected at the end of the school day. After school detention	Office staff and Head of Year.
2 nd time	Mobile phone (or listed item) confiscated immediately and then handed in every day for 4 school weeks before school and collected at the end of the school day. After school detention	Office staff and Head of Year.
3 rd time	Mobile phone (or listed item) confiscated immediately and returned only to parents/guardians during a parental meeting. Parents to sign a mobile phone home school agreement. Half a day in exclusion room.	Head of Year and Assistant Headteacher
4 th time	If a mobile phone (or listed item) is seen a 4 th time the student will be subject to increased sanctions which may include suspension.	

In addition to the above any poor behaviour involving a mobile phone, such as the use of camera or cyber-bullying will be dealt with regarding the incident and is also likely to result in a pupil having to hand their phone in each day.

Please be advised that, as many smartwatches are connected to mobile phones, smartwatches in school are now listed as a banned item and will result in disciplinary action similar to the use of a mobile phone.

King David High School accepts no responsibility for mobile phones or devices that are lost, damaged or stolen on school premises, on transport during school visits or trips, or while pupils are travelling to and from school.