

KING DAVID HIGH SCHOOL
SIXTH FORM
CODE OF CONDUCT

Introduction:

King David High School Sixth Form caters for the education and development of young adults and as such rules are kept to a minimum. These guidelines are designed to uphold and support the ethos of the Sixth Form and to help ensure the success of its students.

The Sixth Form is expected to set the tone for the rest of the school. As such, we expect high standards of personal conduct by students.

Rules:

Students must register with their tutors in form rooms each morning at 8.50 and remain on site until 3.45pm each day, unless it is agreed with their Head of Year that they may study off-premises. This is at the discretion of the Head of Year, and will require confidence that the student will use the time appropriately, in furtherance of their studies. In such a case the student will have to sign the sixth form signing in/out book at reception.

Some students may have classes which run until 5.05pm and they and any students who are falling behind on work will be asked to stay in school for study sessions until 5.05pm.

Students must attend all lessons promptly. All necessary books and stationery should be brought to lessons each time.

Students must not be disruptive in class. Students must engage with learning and produce homework or assignments on time. If students fail to produce work for lessons they may not be allowed to enter the class until their work is up to date. Students who are late will likely not be allowed into lessons.

Students who are repeatedly late, fail to produce work, or are disruptive in class, risk losing their place on their course and indeed in the Sixth Form.

Parents must advise the school of absences either before the day of absence, or by telephone on the day of absence. Unauthorised absences are grounds for exclusion from your course and indeed from the whole Sixth Form.

The Sixth Form has regular morning assemblies. They are part of the school day and all sixth formers must be present at each assembly.

Food and drink must not be taken into classrooms or the library. Food and drink can only be consumed in the dining hall. No food or drink whatsoever may be brought in from outside school, and the whole school is a chewing gum free zone – no chewing gum should be brought in or consumed in school.

Please do not use the library for socialising; the library is strictly for 'quiet study'. Similarly, the corridors are not for socialising. There is a designated area in the main hall which is a 'social area' for 6th the form. The canteen is also open to 6th form students at all times.

Mobile phones/devices must be switched off and out of sight in lessons and in the library unless specifically permitted, for educational purposes, by the teacher.

Smoking (including e-cigarettes) is strictly forbidden anywhere on campus or when on school trips & activities.

Uniform policy:

To recognise Sixth Form students' growing maturity and position as senior members of the school community we do not expect them to wear school uniform, but do expect them to dress in a formal manner, as if they are working in an office.

Male students should wear:

- Kippot
- Shirts
- Ties
- Formal trousers and jacket or formal suit
- Formal shoes
- Neat and tidy hair no longer than collar length

Male students should **not** wear:

- Jeans or chinos
- Hooded tops, sweatshirts or large logos
- Any piercings
- Excessively long hair or hair buns
- Trainers

Female students should wear:

- Tailored skirts of suitable length and no shorter than knee length
- Shirts or blouses with modest neckline and sleeves
- Discreet earrings
- Formal shoes

Female students should **not** wear:

- Tight, body-con skirts or dresses
- Revealing clothing of any type: tops must not be too strappy, reveal the midriff or expose the chest
- Denim, leather or PVC clothing
- Hooded tops, sweatshirts or large logos
- T-shirts
- Trainers, UGG style boots, Dr Martins, pumps etc.
- No facial piercings are allowed and hair must be of a natural colour

All students are expected to carry security badges.

The school reserves the right to send home any student who does not comply with the sixth form dress code. Parents will be informed by letter if the situation has arisen and asked to support the school in ensuring that their son/daughter meets the expected standard of dress.

Problems:

Any student who wishes to change courses during the year must obtain a change of course form from the office, get it signed by their subject teachers and head of year and then see the executive headteacher.

One of the pre-requisites for success at Sixth Form is always being 'ahead of the game'. The corollary of that is that once students fall behind, they find it difficult to catch up. For this reason, if students are having any difficulty whatsoever (eg. falling behind or not understanding the work or any social problems), they must notify their tutor / head of year / head of sixth form / school leadership without delay, so that the school can take immediate corrective action.