



KING DAVID SCHOOLS

Financial Administration Dept., The Administration Office
Eaton Road, Manchester M8 5DY

Telephone: 0161-740 3181 Fax: 0161-741 5081

E-mail: davidrosekds@aol.com

July 2007

Dear Parents

PARENTAL CONTRIBUTIONS FOR SIXTH FORM.

Please find enclosed our request for payment of the voluntary contribution in respect of the forthcoming Autumn 2007 term for your kind and prompt attention.

The parental contribution for the academic year commencing 1 September 2007 is £450 per term and a security contribution of £35 per term. Please make cheques payable to King David Schools – Sixth Form A/c.

Payments and Gift Aid.

To assist those parents, who prefer to settle their contributions by monthly instalments, I am **enclosing a Standing Order form**. This should be completed, signed and returned to the Governors Administration office as soon as possible. As in previous years the total amount requested will be spread over eleven months starting in September. Payments by credit/debit card are accepted; please use the **enclosed Credit/Debit Card form**.

Parental contributions (excluding those in respect of the nursery/crèche) can be gift aided. Provided that you are a standard rate taxpayer, the school, and your child's education, will benefit at no additional cost to yourself. Please be kind enough to complete and sign the **enclosed Gift Aid form** and return it to the Governors Administration office. Parents who have signed a gift aid form in the past do not need to do so again.

As from 6 April 2008 the basic rate of income tax has been reduced by 2% to a rate of 20%. Whereas, this is good news for the taxpayer it means that the school's reclaiming of tax on gift aided payments received are reduced by 2%. I would therefore ask those parents who are in a position to pay the full year's contribution in one payment to do so at the beginning of September and thereby ensure that the school does not lose the benefit caused by the reduction in the basic rate of income tax.

UPDATING OF RECORDS.

I would be very grateful if parents would complete the tear off slip below. The schools' urgently require your latest, up to date contact information and especially, if available, your email address/addresses.

I thank you for your speedy attention to these matters and for your prompt payment. Should you require any clarification on any aspect do not hesitate to contact me, in the strictest confidence, at my office – Telephone 0161 740 3181 / Fax 0161 741 5081

Email: davidrosekds@aol.com

Yours sincerely

David Rose
Campus Bursar

CONTACT INFORMATION: TEAR OFF SLIP – (Please return to Governors administration Office).

Please complete using **CAPITAL** letters.

Parents/Guardian

Surnames: Father..... Mother

First names Father Mother

Childs First Name School Year

Childs First Name School Year

Childs First Name School Year

Childs First Name School Year

Principal Address: _____

Post Code

Home Telephone Number:

Mobile Telephone Numbers: Father Mother

Email address: Father

Mother