

OCR Business

The OCR Level 2 Nationals in Business have been developed to recognise learners' skills, knowledge and understanding of business functions, environments and operations.

The learners carry out a range of tasks that have been designed to recognise their achievements in a modern, practical way that is relevant to the workplace.

They do not certificate competence on the job but are work-related qualifications which will support progression to an NVQ once a candidate is in the workplace.

Specification aims

These qualifications specifically aim to:

- Develop learner's knowledge and understanding of the business sector.
- Develop learner's skills, knowledge and understanding in contexts that are directly relevant to employment situations, thereby enhancing their employability within the business sector.
- Develop learner's ability to work autonomously and effectively in a business context.
- Enable learners to develop knowledge and understanding in specialist areas of business, and demonstrate the skills needed to participate in the operation and development of real business organisations.
- Encourage progression by assisting in the development of skills, knowledge and understanding that learners will need to access further programmes or occupational training on a full-time or part-time basis.
- Encourage progression by assisting in the development of skills, knowledge and understanding that learners will need to enter employment or enhance their current employment status.
- Promote interaction between employers, centres and learners by relating teaching and assessment to real organisations.

List of Unit Titles

Mandatory units

- Unit 1 Investigating business
- Unit 2 Enterprise and operations
- Unit 3 Finance in business
- Unit 4 Communication in business

Optional units

- Unit 5 Working with people in business
- Unit 6 Managing money
- Unit 7 Promotion in business
- Unit 8 Business and enterprise in Europe
- Unit 9 E-business
- Unit 10 Office administration
- Unit 11 Keeping customers happy
- Unit 12 Career planning for business
- Unit 13 Work experience in business